

1. Pledge and Donor Report: Shows pledge from all donors who released their information. To pull the donor detail for the Fall 2011 campaigns, please enter 09/01/2011 for your begin date and today's date for the end date. We recommend running this report monthly to capture new entries.

Pledge and Donor Report

Please enter begin and end dates

Begin Date
format: mm/dd/yyyy

End Date
format: mm/dd/yyyy

Pledge and Donor Report

Date Added	Year	Campaign Type	Charity Name	Campaign #	Campaign Name	Amount Pledged	Thank You Requested	First Name	Middle Name	Last Name	Address1	Address2	City	State	Zip	E-Mail	Notes
MM/DD/YYYY	YYYY	Fiscal	Your Agency Name	VAP123456	Company Name	\$4,540.76	Yes	First Name		Last Name	Address		Centreville	VA	20121	myemail@Cox.net	

2. Distribution Report: Payment details for all donors participating in campaigns that America's Charities manages (Fiscal Campaigns). You can find your distribution ID on the check stub. Each check has a unique distribution ID.

Distribution Report

This report displays pledge and payment information. Please send donor acknowledgements to those who wished to be thanked for their pledge. Please enter the distribution id that appears on your check stub.

Distribution ID

Distribution Report

Charity Name	Campaign #	Campaign Name	Amount Pledged	Current Payment	Total Paid to Date	Thank You Requested	First Name	Middle Name	Last Name	Address1	Address2	City	State	Zip	E-Mail	Notes
Your Agency Name	VAP123456	Company Name	\$4,540.76	\$1,230.86	\$2,611.32	Yes	First Name		Last Name	Address		Centreville	VA	20121	myemail@gmail.com	

The total amount in this column should match the total of your check.

The total amount you received to date this campaign year.

3. Member Distribution Report: Payment details for each campaign— CFC, State/Local and Private. America's Charities does not manage these campaigns and cannot provide donor distribution details. You can find your distribution ID on the check stub. Each check has a unique distribution ID.

Member Distribution Report

This report displays pledge and payment information. Please send donor acknowledgements to those who wished to be thanked for their pledge. Please enter the distribution id that appears on your check stub.

Distribution ID:

4. Pledge Summary Report: This report details the total pledge for your agency in each campaign for the year you select.

Pledge Summary Report

Please enter campaign pledge year

YEAR
format: yyyy

Pledge Summary Report

Charity Name	Campaign #	Year	Campaign Type	Campaign Name	Amount Pledged	City	State	Zip	Notes
Your Agency Name	VAP123456	Campaign Year	Fiscal	Company Name	\$4,540.76	Centreville	VA	20121	

5. Donor Acknowledgement Report: Only donors who wish to receive an acknowledgement are on this report. To pull the donor detail for the Fall 2011 campaigns, please enter 09/01/2011 for your begin date and today's date for the end date.

Donor Acknowledgement Report

Please enter begin and end dates

Begin Date
format: mm/dd/yyyy

End Date
format: mm/dd/yyyy

Donor Acknowledgement Report

Date Added	Year	Campaign Type	Charity Name	Campaign #	Campaign Name	Amount Pledged	Thank You Requested	First Name	Middle Name	Last Name	Address1	Address2	City	State	Zip	E-Mail	Notes
MM/DD/YYYY	YYYY	Fiscal	Your Agency Name	VAP123456	Company Name	\$4,540.76	Yes	First Name		Last Name	Address		Centreville	VA	20121	myemail@gmail.com	